



SUPPLEMENTAL/BID BULLETIN NO. 1
For LBP-HOBAC-ITB-GS-20190214-03(2)

PROJECT : **One (1) Lot Soil Sub-Surface Investigation Services for Ten (10) Proposed LANDBANK Building Construction Projects**

IMPLEMENTOR : **Procurement Department**

DATE : **June 20, 2019**

This Supplemental/Bid Bulletin is issued to modify, amend and/or clarify certain items in the Bid Documents. This shall form an integral part of the Bid Documents.

Modifications, amendments and/or clarifications:

- 1) The Terms of Reference (Annex A), Sections VI (Schedule of Requirements), VII (Specifications) and the Checklist of the Bidding Documents (Item Nos. 7, 8 and 16 of the Eligibility & Technical Components) has been revised. Please see attached revised Annexes A-1 to A-4 and specified sections of the Bidding Documents.
- 2) The updated list of proposed LANDBANK Branches building construction projects (Annex B) has been added.


ALWIN I. REYES, CSSP
Assistant Vice President
Head, Procurement Department and
HOBAC Secretariat

Section VI. Schedule of Requirements

The delivery schedule expressed as weeks/months stipulates hereafter a delivery date which is the date of delivery to the project site.

Quantity	Item Description	Delivery Period and Destination
One (1) Lot	Soil Sub-Surface Investigation Services for Ten (10) Proposed LANDBANK Building Construction Projects	Thirty (30) calendar days per project after receipt of advice from PMED. LANDBANK Plaza Building, 1598 M.H. Del Pilar cor. Dr. J. Quntos Sts., Malate, Manila Contact Person: Mr. Alexander S. Lazaro Contact No.: (02) 405-7362

Conforme:

Name of Bidder

Signature Over Printed Name of
Authorized Representative

Position

Specifications

Specification	Statement of Compliance
	<p style="text-align: center;">Bidders must state below either “Comply” or “Not Comply” against each of the individual parameters of each Specification stating the corresponding performance parameter of the equipment offered.</p> <p>Statements of “Comply” or “Not Comply” must be supported by evidence in a Bidders Bid and cross-referenced to that evidence. Evidence shall be in the form of manufacturer’s un-amended sales literature, unconditional statements of specification and compliance issued by the manufacturer, samples, independent test data etc., as appropriate. A statement that is not supported by evidence or is subsequently found to be contradicted by the evidence presented will render the Bid under evaluation liable for rejection. A statement either in the Bidders statement of compliance or the supporting evidence that is found to be false either during Bid evaluation, post-qualification or the execution of the Contract may be regarded as fraudulent and render the Bidder or supplier liable for prosecution subject to the provisions of ITB Clause 3.1(a)(ii) and/or GCC Clause 2.1(a)(ii)</p>
<p>One (1) Lot Soil Sub-Surface Investigation Services for Ten (10) Proposed LANDBANK Building Construction Projects</p> <p>Scope of the project and other requirements per attached Revised Terms of Reference (Annexes A-1 to A-4).</p> <p>Updated list of proposed LANDBANK Branches Building Construction per attached Revised Annex B.</p> <p>The following documents shall be submitted inside the First Envelope:</p> <ol style="list-style-type: none"> 1. Copy of updated Professional Regulation Commission License or Certificate of Civil/Geotechnical Engineer; 2. Copy of Certificate of Good Standing from Association of Structural Engineers of the Philippines (ASEP) or Philippine Institute of Civil Engineers (PICE); 3. Copy of Accreditation Certificate from Bureau of Research and Standard and/or 	<p>Please state here either “Comply” or “Not Comply”</p>

<p>Department of Public Works and Highways;</p> <ol style="list-style-type: none"> 4. Copy of updated/renewed Department of Trade and Industry Registration Certificate; 5. List of at least five (5) different clients (with contact persons, numbers and addresses) with whom the bidder has previously completed projects/contracts for the last five (5) years supported with Certificates of Satisfactory Performance issued by the said clients. 6. Copy of Purchase Order or Acceptance Certificate to support the above mentioned completed projects/contracts. 7. Copy of Certificate of Satisfactory Performance for the above-mentioned projects/contracts. 8. For current suppliers of LANDBANK, Certificate of Satisfactory Performance (for completed contracts) or Certificate of No Delayed Projects (for on-going contracts) issued by the Head, Project Management and Engineering Department not earlier than 30 calendar days prior to the deadline of submission of bid. 	
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Conforme:

Name of Bidder

Signature over Printed Name of
Authorized Representative

Position

Checklist of Bidding Documents for Procurement of Goods and Services

Documents should be arranged as per this Checklist. Kindly provide folders or guides, dividers and ear tags with appropriate labels.

First Envelope - Eligibility and Technical Components

- **The First Envelope shall contain the following:**
 - **Eligibility Documents – Class “A”**

Legal Eligibility Documents

1. PhilGEPS Certificate of Registration under Platinum Membership (all documents enumerated in its Annex A must be updated); or all of the following:
 - Registration Certificate from SEC, Department of Trade and Industry (DTI) for sole proprietorship, or CDA for cooperatives, or any proof of such registration as stated in the Bidding Documents;
 - Valid and current mayor's/business permit issued by the city or municipality where the principal place of business of the prospective bidder is located, or equivalent document for Exclusive Economic Zones or Areas; and
 - Tax Clearance per Executive Order 398, Series of 2005, as finally reviewed and approved by the BIR.

Technical Eligibility Documents

2. Duly notarized Omnibus Sworn Statement (sample form - Form No.6)
3. Duly notarized Secretary's Certificate attesting that the signatory is the duly authorized representative of the prospective bidder, and granted full power and authority to do, execute and perform any and all acts necessary and/or to represent the prospective bidder in the bidding, if the prospective bidder is a corporation, partnership, cooperative, or joint venture (sample form - Form No. 7).
4. Statement of the prospective bidder of all its ongoing government and private contracts, including contracts awarded but not yet started, if any, whether similar or not similar in nature and complexity to the contract to be bid, within the last five (5) years from the date of submission and receipt of bids. The statement shall include all information required in the sample form (Form No. 3).
5. Statement of the prospective bidder identifying its single largest completed contract similar to the contract to be bid, the aggregate

amount of at least two (2) similar contracts should be equivalent to at least fifty percent (50%) of the ABC and the largest of these similar contracts must be equivalent to at least twenty five percent (25%) of the ABC as required above supported with contract/purchase order, end-user's acceptance or official receipt(s) issued for the contract, within the relevant period as provided in the Bidding Documents. The statement shall include all information required in the sample form (Form No. 4).

6. Bid security in the prescribed form, amount and validity period (ITB Clause 18.1 of the Bid Data Sheet).
7. **Revised Section VI - Schedule of Requirements with signature of bidder's authorized representative.**
8. **Revised Section VII - Specifications with response on compliance and signature of bidder's authorized representative.**

Financial Eligibility Documents

9. The prospective bidder's audited financial statements, showing, among others, the prospective bidder's total and current assets and liabilities, stamped "received" by the BIR or its duly accredited and authorized institutions, for the preceding calendar year which should not be earlier than two (2) years from the date of bid submission.
 10. The prospective bidder's computation for its Net Financial Contracting Capacity (NFCC) following the sample form (Form No. 5), or in the case of Procurement of Goods, a committed Line of Credit from a Universal or Commercial Bank.
- **Eligibility Documents – Class "B"**
 11. Valid joint venture agreement (JVA), in case the joint venture is already in existence. In the absence of a JVA, duly notarized statements from all the potential joint venture partners stating that they will enter into and abide by the provisions of the JVA in the instance that the bid is successful shall be included in the bid. Failure to enter into a joint venture in the event of a contract award shall be ground for the forfeiture of the bid security. Each partner of the joint venture shall submit its legal eligibility documents. The submission of technical and financial eligibility documents by any of the joint venture partners constitutes compliance, provided, that the partner responsible to submit the NFCC shall likewise submit the statement of all its ongoing contracts and Audited Financial Statements.
 - **Technical Documents**
 12. Copy of updated Professional Regulation Commission License or Certificate of Civil/Geotechnical Engineer.

13. Copy of Certificate of Good Standing from Association of Structural Engineers of the Philippines (ASEP) or Philippine Institute of Civil Engineers (PICE).
14. Copy of Accreditation Certificate from Bureau of Research and Standard and/or Department of Public Works and Highways.
15. Copy of updated/renewed Department of Trade and Industry Registration Certificate.
16. **List of at least five (5) different clients (with contact persons, numbers and addresses) with whom the bidder has previously completed projects/contracts for the last five (5) years supported with Certificates of Satisfactory Performance issued by the said clients.**
17. Copy of Purchase Order or Acceptance Certificate to support the above mentioned completed projects/contracts.
18. Copy of Certificate of Satisfactory Performance for the above-mentioned projects/contracts.
19. For current suppliers of LANDBANK, Certificate of Satisfactory Performance (for completed contracts) or Certificate of No Delayed Projects (for on-going contracts) issued by the Head, Project Management and Engineering Department not earlier than 30 calendar days prior to the deadline of submission of bid.
- **Post-Qualification Documents – (Non-submission of the following documents may result in bidder’s post-disqualification):**
 20. Business Tax Returns per Revenue Regulations 3-2005 (BIR No.2550 Q) VAT or Percentage Tax Returns for the last two (2) quarters filed manually or through EFPS.
 21. Income Tax Return for 2017 filed manually or through EFPS.

Second Envelope – Financial Component

- **The Second Envelope shall contain the following:**
 1. Duly filled out Bid Form signed by the bidder’s authorized representative (sample form - Form No.1)
 2. Duly filled out Schedule of Prices signed by the bidder’s authorized representative (sample form - Form No.2)
 3. Duly filled out Breakdown of Cost (attached Annex E)

TERMS OF REFERENCE

FOR THE HIRING OF SERVICE PROVIDER – SOIL SUB-SURFACE INVESTIGATION FOR THE TEN (10) PROPOSED LANDBANK BUILDING CONSTRUCTION

I. OBJECTIVE

To conduct and perform soil drilling and investigation to determine the allowable soil capacity which includes all other data of the soil analysis and to recommend the applicable types of foundation that needed in the preparation of structural design of the proposed project.

II. QUALIFICATION OF PROSPECTIVE GEOTECHNICAL CONTRACTOR

<i>Qualification Requirements</i>	<i>Documentary Requirements</i>
1. Geotechnical Contractor must be a member in good standing by the Philippine Institute of Civil Engineers (PICE) or Association of Structural Engineers of the Philippines (ASEP)	<ul style="list-style-type: none"> • Copy of updated PRC Licensed or Certificate of Civil/ Geotechnical Engineer • Copy of Certificate of good standing from ASEP or PICE
2. Testing Laboratory must be accredited by the Bureau of Research and Standard and/or DPWH.	<ul style="list-style-type: none"> • Copy of Accreditation Certificate from Bureau of Research and Standard / DPWH
3. Must have a minimum experience of Five (5) years in the field of soil sub-surface investigation for medium rise buildings.	<ul style="list-style-type: none"> • Copy of updated/ renewed DTI Registration Certificate • List of at least 5 completed projects with name of contact person, telephone number and address • Copy of Purchase Order or Acceptance Certificate • Copy of Certificate of Satisfactory Performance

III. SCOPE OF WORK AND PERFORMANCE DURATION

1. Perform a thorough soil sub-surface investigation for **Three (3) boreholes** at depth of 25 meters as designated by Project Management and Engineering Department (PMED) (see attached typical site plan);

SUBJECT: TERMS OF REFERENCE FOR THE HIRING OF SERVICE PROVIDER – SOIL SUB-SURFACE INVESTIGATION FOR THE TEN (10) PROPOSED LANDBANK BUILDING CONSTRUCTION

2. Submit to LBP-PMED five (5) copies of the following :

<i>Document/Description</i>	<i>Duration</i>
a. Comprehensive soil sub-surface report with the corresponding <i>comments, conclusions, recommendations</i> and <i>pictures</i> Signed by the Geotechnical Consultant;	<u>Thirty (30) calendar days per project after the receipt of the advice from PMED</u>
b. Provide specific advice to the Bank on geotechnical aspects/controversies and solutions to geotechnical engineering problems.	

3. Upon formal request, to personally appear and represent the Bank before any authorized body as expert witness in the resolution of geotechnical engineering controversies.

IV. BUDGETARY COST ESTIMATE

Budgetary cost estimate inclusive of VAT for the **TEN (10) PROPOSED LANDBANK BUILDING CONSTRUCTION** is in the amount of **Three Million Three Hundred Thirty & 00/100 Pesos (Php 3,330,000.00)** for the following locations, to wit:

NLBG	2
CLBG	2
SLBG	2
VBG	2
MBG	2

V. MANNER OF PAYMENT AND LIQUIDATED DAMAGE

- Professional Services fee based on the Approved Contract Price (ACP), inclusive of basic fee and all other miscellaneous fees, shall be payable upon delivery and acceptance of all documents/deliverables enumerated in item III.2;
- Liquidated Damage (LD) to be computed as follows;

SUBJECT: TERMS OF REFERENCE FOR THE HIRING OF SERVICE PROVIDER – SOIL SUB-SURFACE INVESTIGATION FOR THE TEN (10) PROPOSED LANDBANK BUILDING CONSTRUCTION

- One Tenth of One Percent of the Approved Contract Price will be deducted each day delayed for the submission and completion of the said deliverables.


VI. VALIDITY

The contract shall be valid upon completion of the 10 projects or within 2 years upon award, whichever comes earlier.

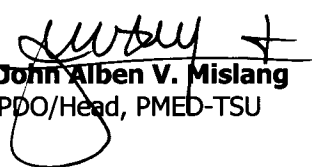
VII. PRE-TERMINATION

LANDBANK reserves the right to pre-terminate the contract should the delay in the delivery exceeds 30% of the prescribed timeline per activity.

Prepared by:

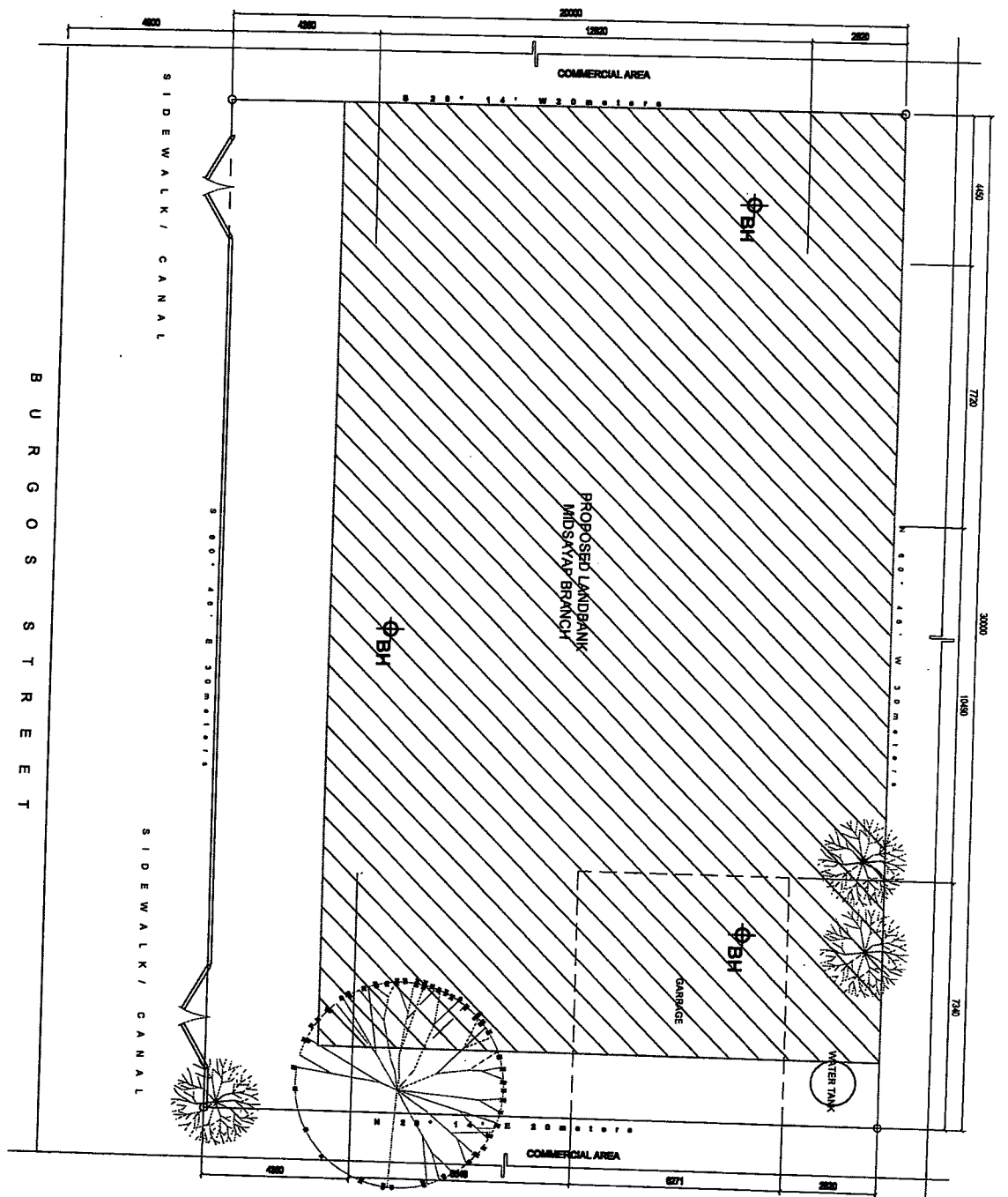

Bheverly M. Clamaña
Civil Engineer, PMED-TSU

Reviewed by:


John Alben V. Misleng
PDO/Head, PMED-TSU

Approved by:

Alexander S. Lazaro
AVP, PMED



Revised ANNEX A-4



PROJECT TITLE

TYPICAL SITE/LOT PLAN FOR LOCATION OF BOREHOLES

LOCATION:

CONTRACT

DATE

ARCHITECT

REVIEWED BY:

REVIEWED BY:

SHEET NO.

CLASS D

The following are the Proposed Branches Building Construction:

NORTH LUZON Branches Group (NLBG)

1. LANDBANK Bayambang Branch (Pangasinan)
2. LANDBANK Alaminos Branch (Pangasinan)

CENTRAL LUZON Branches Group (CLBG)

3. LANDBANK Balagtas Branch (Bulacan)
4. LANDBANK Cabanatuan Branch (Nueva Ecija)

SOUTH LUZON Branches Group (SLBG)

5. LANDBANK Labo Branch (Camarines Norte)
6. LANDBANK Tayabas (Quezon)

VISAYAS Branches Group (VBG)


7. LANDBANK Dumaguete Branch (Negros Oriental)
8. LANDBANK Kalibo Branch (Aklan)

MINDANAO Branches Group

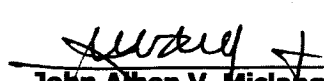
9. LANDBANK Manolo Fortich Branch (Bukidnon)
10. LANDBANK Matina Branch (Davao)

Note: The following proposed sites are subject to change.


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